

## WEST HENDRED PARISH COUNCIL

### Minutes of the Annual Meeting of West Hendred Parish Council held on Wednesday 15<sup>th</sup> May 2019 at 8.30pm in West Hendred Village Hall

**Present:** Cllr Dave Clayton (Chair), Cllr Richard Evans, Cllr Dan Bashford, Cllr Sarah Lloyd

**Clerk/Finance Officer:** Julia Evans

**District Councillor:**

**County Councillor:** Cllr Mike Fox-Davies

**Members of the Public:** One member of the public

		<b>Action:</b>
<b>49/19</b>	<b>ELECTION OF CHAIRMAN</b> Cllr Clayton proposed Cllr Lennox <i>in absentia</i> . Seconded: Cllr Evans. RESOLVED.	
<b>50/19</b>	<b>ELECTION OF VICE CHAIRMAN</b> Cllr Evans proposed Cllr Clayton. Cllr Bashford seconded. RESOLVED. Cllr Clayton signed the declaration of acceptance of office.	
<b>51/19</b>	<b>ELECTION OF COUNCILLORS WITH SPECIAL RESPONSIBILITY FOR FINANCE</b> Cllrs Clayton and Cllr Lloyd. Proposed: Cllr Bashford; Seconded: Cllr Evans. RESOLVED.	
<b>52/19</b>	<b>REVIEW OF MEMBERS INTERESTS</b> Declaration of Members interests were signed.	
<b>53/19</b>	<b>APOLOGIES FOR ABSENCE</b> Cllr Roy Lennox.	
<b>54/19</b>	<b>CONSIDERATION OF THE GENERAL POWER OF COMPETENCE</b> The Parish Council is eligible to adopt the GPC as it has more than two-thirds elected members and a qualified clerk. It was agreed to adopt the GPC. Proposed: Cllr Clayton, Seconded: Cllr Evans. RESOLVED.	
<b>55/19</b>	<b>APPOINTMENT OF INTERNAL AUDITOR</b> It was agreed to ask Mr Findley. Cllr Evans to chase.	<b>RE</b>
<b>56/19</b>	<b>APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT</b> Deferred until after the internal audit. It was noted that this must be approved by the end of June.	
<b>57/19</b>	<b>PRESENTATION OF THE ANNUAL ACCOUNTS FOR 2018/19</b> Deferred until after the internal audit. It was noted that this must be approved before the end of June.	
<b>58/19</b>	<b>REVIEW OF ASSET REGISTER</b> Cllr Clayton has commenced the asset review. It was noted that the bus shelter needs attention and the kill your speed sign has faded.	<b>DC</b>
<b>59/19</b>	<b>REVIEW OF INSURANCE POLICY:</b> The quotation for the renewal of the policy was presented. It was agreed to accept the Inspire quotation and to take the Long Term agreement. Clerk to arrange payment.	<b>Clerk</b>
<b>60/19</b>	<b>PLAYGROUND INSPECTION ROTA:</b> The playground and defibrillator inspection rota for the coming year was reviewed and agreed.	
<b>61/19</b>	<b>COUNCIL MEETING DATES FOR THE NEXT 12 MONTHS</b> The meeting dates for next 12 months were agreed as: <ul style="list-style-type: none"> <li>• 8<sup>th</sup> July</li> <li>• 9<sup>th</sup> September</li> <li>• 14<sup>th</sup> November</li> <li>• 9<sup>th</sup> January 2020</li> </ul>	

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**Minutes of the Annual Meeting of West Hendred Parish Council held on  
Wednesday 15<sup>th</sup> May 2019 at 8.30pm in West Hendred Village Hall**

	<ul style="list-style-type: none"><li>• 12<sup>th</sup> March 2020</li><li>• 14<sup>th</sup> May 2020 – This will also be the AGM</li></ul>	
<b>62/19</b>	<b>DATE OF NEXT ANNUAL MEETING</b> Thursday 14 <sup>th</sup> May 2020.	

The meeting closed at 9 pm

Signed .....

Dated .....

DRAFT

