

WEST HENDRED PARISH COUNCIL

Minutes of meeting held on Thursday 10th September 2015

Present: Cllr Richard Evans (Chairman), Cllr David Clayton, Cllr Roy Lennox, Cllr Fiona Taylor

Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Mike Murray

County Councillor:

Members of the Public: Mrs Sanders

99/15	APOLOGIES FOR ABSENCE Cllr Sarah Lloyd sent her apologies as she is away.	Action:
100/15	DECLARATION OF INTERESTS Cllr Taylor declared an interest in agenda item 11c.	
101/15	MINUTES OF MEETING HELD ON 10th JULY 2015 Cllr Clayton proposed accepting the minutes of the meeting held on 10 th July 2015. Cllr Lennox seconded. RESOLVED.	
102/15	<p>MATTERS ARISING</p> <p>The Old Ford – Cllr Lloyd has discussed the issue of flooding with the owner of Brook Cottage, who has taken advice from an expert. The problem is due to the lack of a watermeadow. However, he has agreed to shave a corner off the bank. The council needs endeavour to get the blocked arch cleared.</p> <p>Internal Auditor's report – The clerk reported that the internal audit had been completed. The auditor made the following recommendations:</p> <ol style="list-style-type: none"> 1) An annual amount for grass cutting should be agreed a year ahead. This will with the budgeting process. The meeting agreed to formalise a contract and offer £456 for grass cutting in the financial year 2016/17. Clerk to write to Mr Soffe. 2) Usage of the chalk boards should be publicised. Cllr Evans to include in next newsletter. <p>Grass cutting on The Furlong Clerk to contact Ben Gristwood. Clerk to establish whether he had the capacity to take on two additional cuts on The Furlong and whether he could commit to the dates.</p> <p>Cllr Lloyd raised the issue of overgrown hedges. Cllr Evans to put a reminder in the next newsletter.</p> <p>Waste Bin Stickers Cllr Evans to put an article in the next newsletter about this proposal, asking people to email if they are against the idea. The Clerk reported that stickers were available in Household packs of 6 stickers or bulk packs of 100 stickers from www.smartwheelie.co.uk Cllr Taylor agreed to look into this.</p> <p>Speed Limit Enforcement A resident had suggested improving signage at the southern end of the village to try and encourage vehicles to adhere to the speed limit. Cllr Clayton had a look at what is currently in place and suggested that they current signs are adequate. The meeting agreed.</p>	<p style="text-align: center;">C/F: DC</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">C/F RE</p> <p style="text-align: center;">C/F Clerk</p> <p style="text-align: center;">C/F RE</p> <p style="text-align: center;">FT</p> <p style="text-align: center;">CLOSED</p>
103/15	POLICE REPORT A police report was not available.	
104/15	OPEN FORUM Mrs Sanders presented her application for an extension and loft conversion at Waygreen, The Greenway. Cllr Taylor reported that she felt the plans were incorrect and did not accurately reflect the boundary between Waygreen and her property. She also raised issues with the size of the proposed dormer windows and with parking space for the property. Councillors had no questions for the applicant. Mrs Sanders was thanked for attending.	

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105/15	<p>REQUEST TO ERECT A FENCE OF THE BOUNDARY OF THE PLAYING FIELD AND BROOK COTTAGE Cllr Evans reported that he had met with Mr Wyman who outlined his plan to erect a wooden fence between the chain link fence and the trees. The chain link fence marks the boundary of the playing field. Mr Wyman will need to remove the chain link fence in order to erect his fence. Cllr Clayton proposed giving permission to erect the fence, but stipulating that the chain link fence must be replaced. No vehicles will be permitted in the Playing Field. Cllr Taylor seconded. RESOLVED. Clerk to write to Mr Wyman regarding the Council's decision.</p>	Clerk
106/15	<p>COUNTY COUNCILLORS REPORT This was not available.</p>	
107/15	<p>DISTRICT COUNCILLORS REPORT Cllr Murray reported that the Audit of Village Halls and open spaces was being undertaken because existing maps of these facilities are inaccurate. The information will be used to help inform of need when S106 and CIL funding is available. He reported that Waste collections had been delayed this week when five bin lorries broke down on the same date. Cllr Murray reported that Grant funding was available for local projects. Information is available on the Vale website. He reported that there was currently no update on the cycle strategy, Cllr Murray was thanked for attending.</p>	
108/15	<p>PLAYING FIELD REPORT: Playing Field Inspection- Cllr Lennox reported that there was an issue at the top of the fort. Cllr Clayton agreed. Cllr Clayton agreed to take down the toddler swings since they were unsafe. He also agreed to remove the wobble board. Cllr Taylor to send details of swings to replace the toddler swings. Paul Stoter to be asked to come and look at the fort and see if he can make the necessary repairs. He is also to be asked to quote for the brambles. Cllr Clayton agreed to arrange for the roadside hedge to be cut. Picnic Tables – Cllr Clayton reported that Mrs Hart would like to install a picnic table in the playing field. Cllr Clayton proposed approval. Cllr Taylor seconded. RESOLVED. Cllr Clayton to contact Mrs Hart. Large Trees – Clerk to establish who is responsible for the large trees in the playing field.</p>	FT Clerk DC DC Clerk
109/15	<p>PLANNING MATTERS:</p> <ul style="list-style-type: none"> a. P15/V1565/HH – 1 Yew Tree Cottage. The Parish Council responded with No Objections. Permission has been granted. b. P15/V1593/HH – Alber's Well. 3 The Greenway. The Parish Council responded with No Objections. Permission has been granted. c. P15/V2070/HH – Extensions at Waygreen, The Greenway. Cllr Taylor left the room. The meeting voted unanimously to respond with No Objections. 	
110/15	<p>FINANCIAL MATTERS Payments for Approval – A list of payments for approval is filed with these minutes. Cllr Clayton proposed approving all payments. Cllr Taylor seconded. RESOLVED. Finance Committee report – The clerk to send a copy of the Financial Regulations to Cllrs Lennox and Taylor and arrange a Finance Committee meeting before the next Parish Council meeting.</p>	Clerk
111/15	<p>SPEED LIMIT IN GINGE The meeting discussed Cllr Lilly's response to the request to consider lowering the speed limit in Ginge. Clerk to write to Mr Pill.</p>	Clerk
112/15	<p>REVIEW OF RISK REGISTER To be carried forward to the November meeting. All councillors to review. Clerk to send out another copy.</p>	Clerk/All Councillors
113/15	<p>REVIEW OF SUBSIDISED BUS SERVICES This matter was discussed at the July meeting. There was no comment to make.</p>	CLOSED
114/15	<p>REVIEW OF HOUSEHOLD WASTE AND RECYCLING CENTRES</p>	

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	All councillors to review the proposals and send comments to Cllr Lennox who agreed to produce a draft response.	RL
115/15	<p>MISCELLANEOUS CORRESPONDENCE</p> <p>Town and Parish Forum – This is being held on 19th November. Cllr Lloyd had indicated that she would be prepared to attend. Cllr Clayton offered to attend as well.</p> <p>Audit of Village and Community Halls – Information to be passed to Cllr Lloyd as she is a member of the Village Hall committee.</p> <p>Audit of Open Space, Playing Pitch and sports facilities – Cllr Evans to complete this.</p> <p>Chairman’s Community Awards – Cllr Lennox proposed nominating Hugh Rees. Cllr Lennox to complete the nomination form.</p> <p>Minerals and Waste Core Strategy Consultation – WHPC had no comment to make.</p> <p>SSE Resilience fund – The meeting agreed to apply for a grant for a defibrillator for the village.</p> <p>Request for grant from South and Vale Carers Centre – Cllr Lennox proposed a grant of £100. Cllr Evans seconded. RESOLVED. Clerk to raise cheque.</p> <p>Roles and Responsibilities course on 25th November – This was no longer required as Cllr Lennox had obtained a place on the September course due to a cancellation.</p>	<p>DC/SL</p> <p>SL</p> <p>RE</p> <p>RL</p> <p>Clerk</p> <p>Clerk</p>
116/15	<p>NEWSLETTER ITEMS</p> <p>The following items to be reported:</p> <ul style="list-style-type: none"> • Recycling • Chalk Boards • Hedges • Trees on The Greenway 	RE
117/15	<p>ANY OTHER BUSINESS</p> <p>Facilities for older people – Cllr Taylor suggested organising something in the village for older people. Cllr Evans to speak to Steve Willis about this.</p> <p>Levels of Liability Insurance – Clerk to email insurance policy to Cllr Lennox.</p> <p>Setts in Ginge Road – Damaged setts were reported in Ginge Road, just passed The Barnyard. Clerk to report.</p>	<p>RE</p> <p>Clerk</p> <p>Clerk</p>
118/15	<p>DATE OF NEXT MEETING</p> <p>Thursday 12th November 2015 at 7.30pm in the Village Hall.</p>	

The meeting closed at 9.55pm

Signed

Dated

