

WEST HENDRED PARISH COUNCIL

Minutes of meeting held on Thursday 10th March 2016

Present: Cllr Richard Evans (Chairman), Cllr David Clayton, Cllr Roy Lennox, Cllr Sarah Lloyd

Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Mike Murray

County Councillor: Cllr Stewart Lilly

Members of the Public: Four members of the public

21/16	APOLOGIES FOR ABSENCE Cllr Fiona Taylor sent her apologies.	Action:
22/16	DECLARATION OF INTERESTS None.	
23/16	MINUTES OF MEETING HELD ON 21st JANUARY 2016 Cllr Lennox proposed accepting the minutes of the meeting held on 21 st January 2016. Cllr Clayton seconded. RESOLVED.	
24/16	MATTERS ARISING The Old Ford – It was reported that the tunnel is still silted up and needs cleaning. Cllr Evans reported that the Scouts will include this in their summer program. The collapsed pipe will need to be repaired by OCC. Clerk to write to Gordon Hunt again. Waste Bin Stickers At a previous meeting the Clerk reported that stickers were available in Household packs of 6 stickers or bulk packs of 100 stickers from www.smartwheelie.co.uk The meeting agreed to close this matter. Facilities for older people At a previous meeting Cllr Taylor suggested organising something in the village for older people. Cllr Evans to speak to Steve Willis about this. Damage to the Village Green At a previous meeting a complaint about damage to a driveway across the village green was discussed. It was noted that there is also damage to the green as a result of recent building work. It was agreed to write to the householder who had had the building work carried out to ask him to repair the damage and to ask whether he could assist with the damage to the driveway. It was also agreed to write to the resident who had complained about the driveway. Cllr Evans agreed to draft a letter for review. At a previous meeting it was noted that a resident had pruned a tree belonging to the Parish Council on the Village Green at the bottom of the Greenway without requesting permission to do so. Cllr Lloyd presented a draft letter for review. The meeting approved the letter. Clerk to send. S106 Funding for local schools Cllr Evans questioned why OCC had not requested S106 funding from the proposed ‘North Hendred’ developments to create additional space in the village schools. He informed Cllr Lilly that as least one of the schools is already oversubscribed. West Hendred’s children will be forced to travel to other schools because they will not be able to secure a place locally. Cllr Lilly agreed to look into this. He suggested writing to Cllr Melinda Tilley at County Hall, who is the Cabinet Member for children and education. He suggested inviting her to the Annual Meeting to talk about education. Website Update Cllr Clayton reported that he had experienced problems with email forwarding. Clerk to contact Alex Dixon for an update on the website redesign and to report Cllr Clayton’s problem. Appointment of Internal Auditor	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">CLOSED</p> <p style="text-align: center;">C/F: RE</p> <p style="text-align: center;">C/F: RE/Clerk</p> <p style="text-align: center;">C/F: Clerk</p> <p style="text-align: center;">C/F: Clerk</p> <p style="text-align: center;">Clerk</p>

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	<p>It was reported that Mr Findley has agreed to act as Internal Auditor for the Financial Year 2015/16.</p> <p>Report from the A417 Meeting</p> <p>Cllr Lennox suggested that if the crossing is unlikely to be delivered we out to consider special signs on the A417. Clerk to contact OCC Highways. It was also suggested that a highways safety audit be requested to take place at 8am and 4pm. Clerk to contact Cllr Lilly.</p>	Clerk
25/16	<p>POLICE REPORT</p> <p>A police report was not available.</p>	
26/16	<p>OPEN FORUM</p> <p>It was reported that a double glazing panel and some wrought iron gates had been thrown over a fence into the ditch on The Greenway. Also, BT have left a mess at the top of The Greenway at the junction with the A417. Cllr Lloyd suggested that the Parish Council would make a site visit to investigate the problem. It was reported that a complaint had been made to the County Council about the road cleaning and the state of the drains. It was suggested that people get together to clear out ditches. Permission was requested to plant bulbs in the verges on the ditch side of The Greenway. Cllr Lloyd stated that any action to be taken on the ditch side of The Greenway, including the planting of bulbs, would need to be arranged by the Parish Council and not by private individuals.</p>	
27/16	<p>COUNTY COUNCILLORS REPORT</p> <p>Cllr Lilly reported on the Didcot Power Station collapse. The Fire and Rescue services have been working day and night to try and find the missing people. He reminded the meeting that SSE is sponsoring Community Emergency Resilience grants. He reported that the old nuclear pipes at Harwell are under the roads and their removal will require overnight road closures. This will take place during weeks commencing 14th and 21st March. He asked what the situation was with The Hare. Cllr Lennox reported that it is being re-designed. Cllr Lilly reported that OCC had to make savings of £65m. They still have to identify where £15m savings are to come from. He noted that draft proposals for a Unitary authority had been published. Cllr Evans raised concerns about the lack of primary school places locally. No additional funding has been requested from S106.</p> <p>Cllr Lilly was thanked for attending.</p>	
28/16	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllr Murray noted that S106 funding for schools needs to be driven by the school governors. He urged both East and West Hendred Parish Councils to speak with the governors to get a proposal in place.</p> <p>Cllr Murray reported that the Local Plan examination was complete. There are questions around development in the AONB and the Greenbelt. The inspector has given the Vale some 'small tasks to do'. The Vale is waiting for a list of modifications from the inspector. These may require a re-consultation. It is possible that the local plan could be adopted this year.</p> <p>Local Plan part 2 will be looking for sites for 1900 units as well as Oxford's unmet need. The number of units has not yet been agreed but could be up to 15,000 across all four district councils. Cllr Evans asked when the five year housing land supply would be published. Cllr Murray was unable to give a date. The boundary of Didcot Garden Town was questioned. Cllr Murray said that this is not yet available. Cllr Murray was thanked for attending.</p>	
29/16	<p>PLAYING FIELD REPORT:</p> <p>Playing Field Inspection- Cllr Lloyd reported that the March inspection was yet to be done. Clerk to forward a copy of the inspection report template. Cllr Lennox had previously raised some issues from the February inspection which have now been fixed. The April inspection to be carried out by Cllr Clayton and the May inspection by Cllr Evans.</p> <p>Playground Repairs – It was reported that the safety chains on the tyres have fractured and need repairing. Clerk to ask Paul Stoter if he can do this. A quote for repairs to the fort and the wobble board were presented. Cllr</p>	<p>Clerk</p> <p>DC/RE</p> <p>Clerk</p>

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	<p>Lennox proposed approving the expenditure of £275. Cllr Clayton seconded. RESOLVED.</p> <p>Grant for new swings – The new swings have been ordered and installation is due w/c 14th or 21st March.</p> <p>Donation of picnic table – Cllr Clayton reported that the new picnic table had been installed. A note of thanks to Roz Hart and family to be put in the village newsletter.</p> <p>Sign for the Playing Field – Cllr Evans had previously circulated draft text for signs for the playing field. Clerk to obtain a quote for the signs from Falcon Signs along with recommendations on the size of the signs. Quote for posts will also be required. Clerk to obtain these.</p> <p>Large Trees – At a previous meeting the Clerk was asked to establish who is responsible for the large trees in the playing field. Savills has been contacted but they have not yet replied. Clerk to chase.</p>	<p>RE</p> <p>C/F: Clerk</p> <p>C/F: Clerk</p>
30/16	<p>PLANNING MATTERS:</p> <p>P16/V0566/HH – this application requires a site visit. The response is due by 14th April. Clerk to arrange site visit.</p> <p>Greensands Application, East Hendred. The meeting agreed that West Hendred Parish Council should submit a comment on this application. Cllr Evans to draft a response.</p>	<p>Clerk</p> <p>RE</p>
31/16	<p>DEVOLUTION OF OCC GRASS CUTTING (Oxfordshire Together)</p> <p>The clerk presented costings for grass cutting within the village and in the extended area of the parish. The meeting agreed to budget for one cut of the entire parish and two additional cuts of the Furlong footpath. Clerk to agree with Ben Grisswood. The Clerk reported that Tim Shickle from OCC is awaiting approval of the agency agreements, due on 18th April.</p>	<p>Clerk</p>
32/16	<p>FINANCIAL MATTERS</p> <p>Payments for Approval – A list of payments for approval is filed with these minutes. Cllr Lennox proposed approving all payments. Cllr Clayton seconded. RESOLVED.</p>	
33/16	<p>DEFIBRILLATOR PROJECT</p> <p>The clerk presented details of a suitable defibrillator and cabinet for installation on the village hall. Cllr Lloyd proposed ordering the package presented. Cllr Lennox seconded. RESOLVED. Clerk to order and also to inform Hugh Rees.</p>	<p>Clerk</p>
34/16	<p>CELEBRATION OF HM THE QUEEN'S 90th BIRTHDAY</p> <p>It was reported that the beacon lighting time is 7.30pm. Cllr Clayton reported that he had secured a bar. The licence will cost £35. Cllr Clayton agreed to supply a generator. Cllr Evans to arrange a site visit next week. A risk assessment must be with the Parish Council insurer 14 days before the event and the Fire Service will need to be informed. Cllr Evans to do this. It was agreed that torches should be purchased. A piper is needed. It was suggested that Hamish Budge be contacted. Cllr Evans has arranged a bugler. Cllr Evans, Richard Tingley and Chris Harrison will be fire co-ordinators for the event.</p>	<p>RE</p>
35/16	<p>DATE FOR ANNUAL PARISH MEETING</p> <p>It was agreed that this should be held on 28th April at 7.30pm. Clerk to book village hall.</p>	<p>Clerk</p>
36/16	<p>MISCELLANEOUS CORRESPONDENCE</p> <p>Annual Community Emergency Survey – Councillors completed the form as far as possible. Emergency contact details for the Village Hall to be supplied. Cllr Lloyd reported that a keysafe was to be installed for the village hall and agreed to obtain details.</p> <p>Membership of Community First Oxfordshire (formerly ORCC). The meeting decided not to subscribe this year.</p>	<p>SL</p>
37/16	<p>NEWSLETTER ITEMS</p> <p>The following items to be reported:</p> <ul style="list-style-type: none"> • Thanks to Roz Hart and family • Beacon 	<p>RE</p>

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	<ul style="list-style-type: none">Annual Parish Meeting	
38/16	ANY OTHER BUSINESS It was suggested that OCC should be approached with regard to safety warning lights for the crossing point on the A417. It was also noted that Cllr Lilly had stated that the costings for the crossing would be available in February. Cllr Evans to chase.	RE
39/16	DATE OF NEXT MEETING Thursday 12 th May at 7.30pm. This will also be the AGM.	

The meeting closed at 9.30pm

Signed

Dated

