

WEST HENDRED PARISH COUNCIL

Minutes of Annual meeting held on Thursday 12th May 2016

Present: Cllr Richard Evans, Cllr David Clayton, Cllr Roy Lennox, Cllr Sarah Lloyd, Cllr Fiona Taylor

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

Members of the Public:

		Action:
40/16	ELECTION OF CHAIRMAN Cllr Taylor proposed electing Cllr Evans as Chairman. Cllr Clayton seconded. RESOLVED. Cllr Evans signed the Declaration of Acceptance of Office.	
41/16	ELECTION OF VICE-CHAIRMAN Cllr Clayton proposed electing Cllr Lloyd as Vice-Chair. Cllr Lennox seconded. RESOLVED.	
42/16	REVIEW OF MEMBERS INTERESTS All councillors declared that there had been no change in their registered interests.	
43/16	PRESENTATION OF ANNUAL RETURN Cllr Clayton proposed approval of the governance statement. Cllr Lennox seconded. RESOLVED. Cllr Taylor proposed approval of the Financial statement. Cllr Clayton seconded. RESOLVED.	
44/16	REVIEW OF ASSET REGISTER Clerk to add new picnic table to the asset register and circulate to councillors for review.	
45/16	REVIEW OF RISK REGISTER. The risk register was agreed at the November 2015 meeting. This matter to be carried forward to November 2016.	Clerk
46/16	REVIEW OF INSURANCE POLICY The clerk to ascertain whether the level of cover is 'new for old'. Once this information is available the meeting agreed to approve the insurance policy by email.	Clerk
47/16	REVIEW OF GRANTS POLICY The meeting agreed to carry this matter forward.	C/F
48/16	REVIEW OF CLERK'S HOURS Cllr Lloyd proposed that the Clerk's hours be increased to 15 hours per month. Cllr Clayton seconded. RESOLVED.	
49/16	APPROVAL OF PLAYGROUND INSPECTION ROTA Cllr Lloyd agreed to take a third inspection in April 2017. Cllr Lennox agreed to take May 2017. The meeting approved the rota subject to this update. Clerk to re-circulate.	Clerk
50/16	COUNCIL MEETING DATES FOR NEXT 12 MONTHS The meeting agreed to continue to meet every other month on the second Thursday. The meeting dates for the coming year are: 14 th July 15 th September 10 th November 12 th January 2017 9 th March 2017 11 th May 2017	

WEST HENDRED PARISH COUNCIL

Minutes of Annual meeting held on Thursday 12th May 2016

	Clerk to book Village Hall.	Clerk
51/16	DATE OF NEXT ANNUAL MEETING 11 TH May 2017.	

The meeting closed at 8.05pm

Signed

Dated

