

WEST HENDRED PARISH COUNCIL

Minutes of meeting held on Thursday 12th May 2016

Present: Cllr Richard Evans (Chairman), Cllr David Clayton, Cllr Roy Lennox, Cllr Sarah Lloyd, Cllr Fiona Taylor

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

Members of the Public:

52/16	APOLOGIES FOR ABSENCE County Councillor Stewart Lilly and District Councillor Mike Murray sent their apologies.	Action:
53/16	DECLARATION OF INTERESTS None.	
54/16	MINUTES OF MEETING HELD ON 10th MARCH 2016 Cllr Clayton proposed accepting the minutes of the meeting held on 10 th March 2016. Cllr Lennox seconded. RESOLVED.	
55/16	<p>MATTERS ARISING</p> <p>The Old Ford – It was reported that the tunnel is still silted up and needs cleaning. Cllr Evans reported that the Scouts will include this in their summer program. The collapsed pipe will need to be repaired by OCC. The clerk has written to Gordon Hunt again who has said he will look into it.</p> <p>Facilities for older people At a previous meeting Cllr Taylor suggested organising something in the village for older people. Cllr Evans to speak to Steve Willis about this.</p> <p>Damage to the Village Green At a previous meeting a complaint about damage to a driveway across the village green was discussed. It was noted that there is also damage to the green as a result of recent building work. The clerk has written to the householder who had had the building work carried out to ask him to repair the damage and to ask whether he could assist with the damage to the driveway.</p> <p>At a previous meeting it was noted that a resident had pruned a tree belonging to the Parish Council on the Village Green at the bottom of the Greenway without requesting permission to do so. The Clerk confirmed that the letter had been sent.</p> <p>S106 Funding for local schools Cllr Evans questioned why OCC had not requested S106 funding from the proposed 'North Hendred' developments to create additional space in the village schools. Cllr Lilly agreed to look into this. He suggested writing to Cllr Melinda Tilley at County Hall, who is the Cabinet Member for children and education. He suggested inviting her to the Annual Meeting to talk about education. This was done and Cllr Tilley attended the Annual Parish Meeting.</p>	<p>Clerk</p> <p>C/F: RE</p> <p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p>
56/16	POLICE REPORT A police report was not available. A generic report for the wider local area has been circulated to all councillors.	
57/16	OPEN FORUM No members of the public were present.	
58/16	COUNTY COUNCILLORS REPORT A written report had been previously circulated to all councillors. A copy is filed with these minutes.	
59/16	DISTRICT COUNCILLORS REPORT A written report had been previously circulated to all councillors. A copy is	

WEST HENDRED PARISH COUNCIL

Minutes of meeting held on Thursday 12th May 2016

	filed with these minutes.	
60/16	<p>PLAYING FIELD REPORT: Playing Field Inspection- Cllr Clayton completed the April inspection (see below). Cllr Evans is yet to complete the May inspection. Playground Repairs – It was reported that the safety chains on the tyres have fractured and need repairing. Paul Stoter has been asked to repair this. Cllr Clayton reported that further work was required on the fort. A meeting has been arranged with Paul Stoter. Grant for new swings – The new swings have been installed. The meeting agreed that the Clerk could sign and return the acceptance form. Donation of picnic table – Cllr Clayton reported that the new picnic table had been installed. A note of thanks to Roz Hart and family has been put in the village newsletter. Sign for the Playing Field – Cllr Evans had previously circulated draft text for signs for the playing field which was approved. The signs have been ordered. Large Trees – At a previous meeting the Clerk was asked to establish who is responsible for the large trees in the playing field. Savills has been contacted but they have not yet replied. Clerk to chase.</p>	<p style="text-align: center;">RE</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">CLOSED</p> <p style="text-align: center;">C/F: Clerk</p>
61/16	<p>PLANNING MATTERS: Greensands and Pye Homes Phase 3 Applications, East Hendred. Cllr Evans reported that West Hendred Parish Council objections to both applications had been submitted.</p>	CLOSED
62/16	<p>DEVOLUTION OF OCC GRASS CUTTING (Oxfordshire Together) At the March meeting the clerk presented costings for grass cutting within the village and in the extended area of the parish and it was agreed to budget for one cut of the entire parish and two additional cuts of the Furlong footpath. Since then the draft OCC Agency agreement has been received, which require the Parish Council to cut the rural areas twice. The Clerk presented the contractors agreement and the meeting agreed that Clerk should sign it. It was agreed that urban and rural cuts would be scheduled in early June and early September, with an additional cut for The Furlong.</p>	Clerk
63/16	<p>FINANCIAL MATTERS Payments for Approval – A list of payments for approval is filed with these minutes. Cllr Taylor proposed approving all payments. Cllr Lennox seconded. RESOLVED. Grant Request from the Youth Club: the clerk presented a grant request from the Youth Club for help with their insurance costs. The amount requested was £103.82. Cllr Evans proposed approving the request. Cllr Lloyd seconded. RESOLVED. Clerk to circulate cheque for approval, Sinking Fund: Cllr Lennox suggested setting up a sinking fund for the Playing Field. The meeting agreed that this should be done.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>
64/16	<p>COMMUNITY LED PLAN Cllr Evans reported that he had attended a meeting with Robert Williamson regarding the CLP. The completed plan was presented to the Parish Council, who will take it forward following adoption. The meeting acknowledged receipt of the plan and councillors agreed to review it, and which the next steps would be agreed. Cllr Evans suggested developing a summary of the plan for delivery to the village. Cllr Clayton suggested delivery should be via email. Cllr Lloyd agreed to draft a summary.</p>	<p style="text-align: center;">All Councillors</p> <p style="text-align: center;">SL</p>
65/16	<p>THE HENDREDS PRIMARY SCHOOL EXPANSION Cllr Evans presented a request from Richard Case, Chair of Governors at The Hendreds Primary School. The school is full and the governors are seeking the Parish Council's opinion on expansion of the school. Cllr Lloyd suggested that West Hendred Parish Council should be seeking assurances that children from West Hendred will have equal status with those from East Hendred when applying for school places. In general the Parish Council agreed that it was in favour of expansion. Cllr Evans to draft a response to Richard Case.</p>	RE

WEST HENDRED PARISH COUNCIL

Minutes of meeting held on Thursday 12th May 2016

66/16	DEFIBRILLATOR PROJECT The clerk presented a quote for the installation of the defibrillator of £150 + VAT. Cllr Taylor proposed accepting the quote. Cllr Clayton seconded. RESOLVED. Clerk to liaise with the Village Hall Committee to arrange a suitable installation date.	Clerk
67/16	SIGNS ON THE A417 The clerk presented some signs suggested by the Principal Traffic technician. The Parish Council did not think that these would be suitable. Clerk to write to the Principal Traffic technician again. Cllr Lennox suggested a lit sign at the crossing point. The meeting discussed paying for a speed survey but it was decided that this was not required at the moment.	
68/16	PARISH COUNCIL WEBSITE Cllr Lennox agreed to speak with Alex Dixon about the website after discussing the matter fully with the Clerk outside the meeting.	RL
69/16	MISCELLANEOUS CORRESPONDENCE None.	
70/16	NEWSLETTER ITEMS The following items to be reported: • Annual Parish Meeting	RE
71/16	ANY OTHER BUSINESS It was reported that there may be Giant Hogweed in the verge on the A417. Clerk to contact OCC.	Clerk
72/16	DATE OF NEXT MEETING Thursday 14 th July at 7.30pm. Cllr Lloyd gave apologies as she will not be able to attend.	

The meeting closed at 9.40pm

Signed

Dated

