

## WEST HENDRED PARISH COUNCIL

### Minutes of meeting held on Thursday 8<sup>th</sup> September 2016 at 7.30pm in West Hendred Village Hall

**Present:** Cllr Richard Evans (Chairman), Cllr David Clayton, Cllr Roy Lennox, Cllr Sarah Lloyd, Cllr Fiona Taylor

**Clerk/Finance Officer:** Julia Evans

**District Councillor:**

**County Councillor:**

**Members of the Public:**

<b>99/16</b>	<p><b>APOLOGIES FOR ABSENCE</b> District Councillor Mike Murray and County Councillor Stewart Lilly sent their apologies.</p>	<b>Action:</b>
<b>100/16</b>	<p><b>DECLARATION OF INTERESTS</b> None</p>	
<b>101/16</b>	<p><b>MINUTES OF MEETINGS HELD ON 21<sup>st</sup> JULY 2016</b> Cllr Clayton proposed accepting the minutes of the extraordinary meeting held on 21<sup>st</sup> July 2016. Cllr Lennox seconded. RESOLVED. Cllr Lennox proposed accepting the minutes of the Monthly meeting held on 21<sup>st</sup> July 2016. Cllr Clayton seconded. RESOLVED. The minutes were signed.</p>	
<b>102/16</b>	<p><b>MATTERS ARISING</b>  <b>Review of Risk Register</b> The risk register was agreed at the November 2015 meeting. This matter to be carried forward to November 2016.  <b>Review of Grants Policy</b> The meeting agreed to carry this matter forward.  <b>The Old Ford</b> – It was reported that the tunnel is still silted up and needs cleaning. Cllr Evans reported that the Scouts will include this in their 2017 program. The collapsed pipe will need to be repaired by OCC. The clerk has written to Gordon Hunt again who has said he will look into it. Clerk to chase. Further to discussions at a previous meeting regarding measurement of the southern bank, this has been done and no further action is required.  <b>Facilities for older people</b> At a previous meeting Cllr Taylor suggested organising something in the village for older people. Cllr Evans to speak to Steve Willis about this.  <b>The Hendreds Primary School Expansion</b> Cllr Evans to write to Richard Case, Chair of Governors at The Hendreds Primary School to inform him that the Parish Council agreed that it was in favour of expansion.  <b>Dog Fouling</b> A complaint has been received about dog fouling in the village. An article was placed in the newsletter and some litter bin notices have been obtained advising people that they can put bagged dog waste in general litter bins. Cllr Evans to put the notices up.  <b>Bridge Repair at Mill Lane</b> Repairs to the bridge are currently in progress.</p>	<p>C/F: Clerk C/F: Clerk Clerk CLOSED C/F: RE C/F: RE RE</p>
<b>103/16</b>	<p><b>POLICE REPORT</b> A police report was not available.</p>	
<b>104/16</b>	<p><b>OPEN FORUM</b> No members of the public were present.</p>	
<b>105/16</b>	<p><b>COUNTY COUNCILLORS REPORT</b> A written report was circulated to councillors. A copy is filed with these minutes.</p>	

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105/16	<b>DISTRICT COUNCILLORS REPORT</b> This was not available.	
106/16	<b>PLAYING FIELD REPORT:</b> <b>Playing Field Inspection-</b> Cllr Lennox reported that a tyre swing had been installed in the playing field. This has been removed as it is a safety risk. No further action is required. All other items in the playing field are OK. <b>Review of RoSPA report</b> – It was agreed to monitor the agility trail and schedule it for repair in the next financial year. <b>Playground Repairs</b> – The large post have been repaired on the fort. The non-slip surface has been done. Cllrs Clayton and Lennox to check if it is sufficient. <b>Large Trees</b> – At a previous meeting the Clerk was asked to establish who is responsible for the large trees in the playing field. Savills have been contacted but they have not yet replied. Clerk to chase.	DC/RL  C/F: Clerk
107/16	<b>PLANNING MATTERS:</b> <b>P16/V1908/HH</b> – Erection of outbuilding and ancillary works at Manor Farmhouse. It was unanimously agreed to respond with no objection. <b>P16/V2199/HH and P16/V2200/LB</b> – First floor extension at Curly Cottage. The meeting agreed to consider the application further since it has only just been received. <b>Amendments to the Greensands application</b> – Although West Hendred Parish Council submitted an objection to the original application it has not been consulted on the latest amendment. Clerk to contact Dr Sharp, chair of East Hendred Parish Council for advice on how to proceed. <b>Vale Local Plan Part 1 (modifications)</b> – West Hendred Parish Council had no comment to make on the modification. <b>Tree Protection</b> – Tim Stringer is to come and assess the trees of The Greenway with a view to suitability for TPOs. A note to go in the newsletter about work to trees in the conservation area.	All Councillors  Clerk  Clerk
108/16	<b>FINANCIAL MATTERS</b> <b>Q1 Review of accounts:</b> The Finance Group reported that there were no issues raised from their review of the Q1 accounts. <b>Payments for Approval</b> – A list of payments for approval is filed with these minutes. Cllr Lennox proposed approving all payments. Cllr Clayton seconded. RESOLVED. The cheques were signed. <b>External Audit</b> – The clerk reported that the external audit had been completed and no issues were raised.	CLOSED
109/16	<b>ANTI-SOCIAL BEHAVIOUR IN THE VILLAGE</b> The situation is being monitored. Item to be kept on the agenda.	
110/16	<b>COMMUNITY LED PLAN</b> The CLP is with the Parish Council and a copy has been sent to the Vale. Cllr Lennox has reviewed the CLP and the action plan. The Parish Council will take this forward. A summary of the requirements was presented; this needs to be further developed into a plan. Cllr Lennox was thanked for this work on this. Cllr Lloyd to review and feedback to Cllr Lennox by 3 <sup>rd</sup> October. Cllr Evans to ensure contact is maintained with the Vale.	SL/RL/RE
111/16	<b>ANNUAL ASSET INSPECTION</b> This has been completed. A plaque and a Neighbourhood Watch sign are no longer present and are to be removed from the list. 21 trees on The Greenway are to be added to the list. A dangerous bench needs to be removed. Paul Stoter to be asked to do this. Painting work (bus shelter, benches) to be considered at the November meeting and costs included in next year's budget.	Clerk
110/16	<b>DEFIBRILLATOR PROJECT</b> The training session was held, but was not considered to be very useful.	CLOSED
111/16	<b>SIGNS ON THE A417</b> It was suggested that the Beer Festival might consider making a grant	

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	toward the cost of programmable flashing warning lights on A417. Cllr Taylor to ask about this. It may also be possible to apply for a Capital Community Grant. Clerk to talk to other Parish Council's to get an idea of costs.	<b>FT/ Clerk</b>
<b>112/16</b>	<b>PARISH COUNCIL WEBSITE</b> Cllr Taylor proposed accepting a quote of £400 from Mark Woodman to redevelop the website and transfer the data. Cllr Lloyd seconded. RESOLVED. Clerk to instruct Mr Woodman.	<b>Clerk</b>
<b>113/16</b>	<b>MISCELLANEOUS CORRESPONDENCE</b> <b>Vale Community Awards</b> – It was agreed to nominate Mr Rees and Mrs Trotman. Cllrs Lloyd and Lennox to work on nomination statements.	<b>RL/SL</b>
<b>114/16</b>	<b>NEWSLETTER ITEMS</b> The following items to be reported: <ul style="list-style-type: none"> <li>• Tree work in the conservation area</li> <li>• Bridge repair</li> <li>• Removal of bench : we plan to replace it when funds are available. Who donated it?</li> </ul>	
<b>115/16</b>	<b>ANY OTHER BUSINESS</b> None	
<b>116/16</b>	<b>DATE OF NEXT MEETING</b> Thursday 10 <sup>th</sup> November at 7.30pm.	

The meeting closed at 9.40pm

Signed .....

Dated .....

