

## WEST HENDRED PARISH COUNCIL

### Minutes of meeting held on Thursday 8<sup>th</sup> March 2018 at 7.30pm in West Hendred Village Hall

**Present:** Cllr Richard Evans (Chairman), Cllr Roy Lennox, Cllr David Clayton, Cllr Fiona Taylor

**Clerk/Finance Officer:** Julia Evans

**District Councillor:**

**County Councillor:** Cllr Mike Fox-Davies

**Members of the Public:** Mr Edward Clayton

<b>20/18</b>	<b>APOLOGIES FOR ABSENCE</b> Councillor Lloyd sent her apologies.	<b>Action:</b>
<b>21/18</b>	<b>DECLARATION OF INTERESTS</b> Cllr Clayton – agenda item 10a.	
<b>22/18</b>	<b>MINUTES OF MEETINGS HELD ON 18<sup>th</sup> JANUARY 2018</b> Cllr Lennox proposed accepting the minutes of the meetings held on 18 <sup>th</sup> January 2018. Cllr Clayton seconded. RESOLVED. The minutes were signed.	
<b>23/18</b>	<b>MATTERS ARISING</b> <b>4/18 (126/17 - 107/17) - Trees in Playing Field</b> – The meeting resolved that permission be granted to carry out <u>the work to the willow only</u> . Work to any other trees is <u>not</u> permitted. Mr Cox may cut back the ivy provided he follows Health and Safety guidelines. <b>4/18 (139/17_ – Request to plant a memorial tree on The Greenway</b> – The potential benefactor has been advised of the situation regarding the request for a memorial tree. No response has been received.	<b>CLOSED</b>  <b>CLOSED</b>
<b>24/18</b>	<b>DISTRICT COUNCILLORS REPORT</b> No report.	
<b>25/18</b>	<b>COUNTY COUNCILLORS REPORT</b> Cllr Fox-Davies sent a report by email which was circulated to all councillors. (A copy is filed with these minutes.) Cllr Fox-Davies reported that the localities fund will provide a small sum for local projects in each parish. Councillors to consider suitable projects. Cllr Evans raised the matter of traffic issues on the A417. Cllr Fox-Davies urged that potholes etc should be raised on Fix my Street. Cllr Lennox asked for the County Council opinion on the Brize Norton and Oxford Airport proposals. Cllr Fox-Davies was not aware of these. Clerk to send him details. Cllr Fox-Davies was thanked for attending.	<b>All Councillors</b>  <b>Clerk</b>
<b>26/18</b>	<b>POLICE REPORT</b> There have been no reported crimes in West Hendred, although several have been reported in nearby villages. These have all been around rural crime and are currently being investigated. There have also been reports for Hare Coursing.	
<b>27/18</b>	<b>OPEN FORUM</b> Mr Clayton had no matters to raise with the Council.	
<b>28/18</b>	<b>PLAYING FIELD REPORT:</b> <b>Playing Field Inspection and Repairs-</b> Cllr Lloyd sent a written report: <ul style="list-style-type: none"> <li>- No safety matters to report.</li> <li>- The inside of the road facing hedge is unpruned. Cllr Clayton said this had been done in the autumn.</li> <li>- The chestnut paling to the left of the car park gate is in disrepair. Cllr Lloyd suggested repairing this. The meeting resolved that the chestnut paling should not be replaced at this stage.</li> </ul>	<b>FT</b>

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	<p><b>Repairs to the fort</b> – Complete.</p> <p><b>Football nets</b> – Cllr Lloyd to provide measurements for replacement nets.</p> <p><b>Fort Replacement</b> – Cllr Lloyd has identified a replacement piece. We now need to consider grant applications to help fund it. Clerk to send OPFA information to Cllr Lloyd.</p>	<p><b>CLOSED</b> <b>C/F: SL</b></p> <p><b>SL/</b> <b>Clerk</b></p>
29/18	<p><b>PLANNING MATTERS:</b> Cllr Clayton left the room.</p> <p><b>P18/V0135/FUL – Land to east of Ginge Road.</b> Erection for three agricultural buildings and hardstanding. Response due by 9<sup>th</sup> March. The meeting agreed to fully support the application. Cllr Clayton returned.</p>	
30/18	<p><b>FINANCIAL MATTERS</b></p> <p><b>Payments for Approval</b> – A list of payments for approval is filed with these minutes. Cllr Clayton proposed approving all payments. Cllr Lennox seconded. RESOLVED. The cheques were signed.</p> <p><b>Request for grant from the Village Hall</b> – The meeting requested details of the project including costings and three quotes.</p> <p><b>Request for grant for cemetery grass cutting</b> – The amount remains the same as last year - £131.25. Cllr Taylor proposed awarding the grant. Cllr Lennox seconded. RESOLVED.</p> <p><b>Appointment of Internal Auditor</b> – Mr Findley to be asked if he would be prepared to conduct the audit again this year.</p> <p><b>Playing Field Grass Cutting</b> – the payment for 2018 is to be £480. Proposed: Cllr Clayton, Seconded: Cllr Taylor. RESOLVED.</p>	<p><b>RE</b></p>
31/18	<p><b>COMMUNITY LED PLAN ACTION LIST</b> Cllr Lennox had previously circulated the latest update and asked that Councillors revert to him with any comments. Cllr Lennox will confirm when the report can be published online.</p> <p><b>Cycle Way</b> – There was a discussion on a cycle route linking the springline villages. Cllr Lennox to check was in the CLP.</p>	<p><b>RL</b></p> <p><b>RL</b></p>
32/18	<p><b>CRIMINAL DAMAGE ON PARISH COUNCIL LAND</b> It was agreed to purchase Chestnut Paling as a tree guard. Paul Stoter to be asked to quote for the work. Tree to be planted as close as possible to the one which was illegally cut down. A councillor to be present during the planting.</p>	<p><b>Clerk</b></p>
33/18	<p><b>ANNUAL PARISH MEETING</b> It was resolved to hold the APM on 10<sup>th</sup> May. It was suggested that Didcot Garden Town might be an appropriate theme for the meeting. To be confirmed.</p>	<p><b>Clerk</b></p>
34/18	<p><b>MISCELLANEOUS CORRESPONDENCE</b></p> <p><b>RAF Brize Norton Consultation for Airspace Change Proposal – closes 5<sup>th</sup> April</b> –A draft response has been circulated to the Parish Council. Cllr Lennox to update and circulate for approval prior to submission. Offers of presentations from RAF Brize Norton and Oxford Airport were declined.</p> <p><b>32 Applications to amend the legal record of Public Rights of Way (including The Ridgeway) – closes 20<sup>th</sup> March.</b> The proposal, lodged by the TRF, is to open the Ridgeway to motorised traffic. A number of organisations are objecting to the proposal, including The Ramblers and Thames Valley Police. The meeting resolved to submit an objection. Cllr Clayton to draft a response.</p> <p><b>Thames Water Resource Management Plan – Closes 29<sup>th</sup> April.</b> The meeting resolved to object to proposals for a reservoir at Steventon. Cllr Evans to draft an objection.</p> <p><b>GDPR</b> – Clerk to send out presentation. It was agreed that the Clerk should be appointed DPO. Clerk to discuss email addresses with Mark</p>	<p><b>RL</b></p> <p><b>DC</b></p> <p><b>RE</b></p>

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	Woodman. <b>Commemoration of the end of WW1</b> – Cllr Lennox suggested a plaque or memorial on or near the church gate listing the fallen soldiers. Cllr Lennox to discuss with Mr Rees. Cllr Clayton to get a rough cost for a memorial. Cllr Taylor suggested speaking to Mr Trotman regarding the Ring Out for Peace initiative. Cllr Lennox to do this. Cllr Lennox suggested producing a booklet on the history of the fallen soldiers. Clerk to establish what East Hendred are planning.	<b>Clerk</b>  <b>RL/DC</b>  <b>Clerk</b>
<b>35/18</b>	<b>NEWSLETTER ITEMS</b> Responses to the consultations to be published on the website.	
<b>36/18</b>	<b>ANY OTHER BUSINESS</b> Nominations for OCVA award. Cllr Clayton suggested Ray Collins. Cllr Clayton to establish whether he has already been nominated. A village resident was also proposed. <b>Nominations must be in by noon on 10<sup>th</sup> April.</b>	<b>DC/Clerk</b>
<b>37/18</b>	<b>DATE OF NEXT MEETING</b> Thursday 10 <sup>th</sup> May at 6.30pm. This meeting will incorporate the AGM, the monthly meeting and the Annual Parish Meeting, hence the early start.	

The meeting closed at 9.45 pm

Signed .....

Dated .....