

WEST HENDRED PARISH COUNCIL

Minutes of the Annual Meeting of West Hendred Parish Council held on Thursday 10th May 2018 at 6pm in West Hendred Village Hall

Present: Cllr Richard Evans, Cllr David Clayton, Cllr Roy Lennox, Cllr Fiona Taylor, Cllr Sarah Lloyd

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

**Members of the
Public:**

		Action:
38/18	ELECTION OF CHAIRMAN Cllr Evans stood down as Chairman. Cllr Lloyd proposed Cllr Lennox for the position of Chairman. Cllr Taylor seconded. Agreed unanimously. RESOLVED. Cllr Lennox signed the declaration of acceptance of office.	
39/18	ELECTION OF VICE CHAIRMAN Cllr Lloyd proposed Cllr Calyton for the position of Vice Chairman. Cllr Taylor seconded. Agreed unanimously. RESOLVED. Cllr Clayton signed the declaration of acceptance of office.	
40/18	ELECTION OF COUNCILLORS WITH SPECIAL RESPONSIBILITY FOR FINANCE Cllrs Evans and Cllr Taylor. Proposed: Cllr Lloyd; Seconded: Cllr Clayton. RESOLVED.	
41/18	REVIEW OF MEMBERS INTERESTS There have been no changes since the last review.	
42/18	APOLOGIES FOR ABSENCE County Councillor Fox-Davies sent his apologies.	
43/18	PRESENTATION OF THE INTERNAL AUDIT REPORT Deferred until the next meeting.	
44/18	APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT Deferred until the next meeting.	
45/18	PRESENTATION OF THE ANNUAL ACCOUNTS FOR 2017/18 Deferred until the next meeting.	
46/18	REVIEW OF ASSET REGISTER The Asset Register had been previously circulated. Lights and signs on A417 to be added to the register. Cllr Clayton to conduct an asset review.	Clerk/DC
47/18	REVIEW OF INSURANCE POLICY: The quotation for the renewal of the policy was presented. It was agreed to accept the Inspire quotation but not to take the Long Term agreement. Clerk to arrange payment.	Clerk
48/18	PLAYGROUND INSPECTION ROTA: The playground inspection rota for the coming year was reviewed. Cllrs Lloyd, Clayton and Taylor were happy with their allocation. Cllrs Lennox and Evans to reply to the clerk by the end of May.	RL/RE
49/18	COUNCIL MEETING DATES FOR THE NEXT 12 MONTHS The meeting dates for next 12 months were agreed as: <ul style="list-style-type: none"> • 28th June • 13th September • 8th November • 10th January 2019 • 14th March 2019 • 9th May 2019 – This will also be the AGM 	
50/18	DATE OF NEXT ANNUAL MEETING	

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10th May 2018 at 6pm in West Hendred Village Hall**

	Thursday 9 th May 2019 subject to the local council elections being held on 1 st Thursday in May.	
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The meeting closed at 6.35 pm

Signed

Dated

