

WEST HENDRED PARISH COUNCIL

Minutes of the Annual Meeting of West Hendred Parish held on Thursday 14 May 2026 at 6.30pm At West Hendred Village Hall

Present: Cllr Dave Clayton (Chair), Cllr Hugo Axel-Berg, Cllr Matthew Evans, Cllr Sarah Lloyd, Cllr Claire Pill,

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

**Members of the
Public:**

		Action:
37/26	ELECTION OF CHAIRMAN Cllr Clayton was nominated. Proposed: Cllr Axel-Berg, Seconded: Cllr Pill. RESOLVED. Cllr Clayton signed the Declaration of Acceptance of Office,	
38/26	ELECTION OF VICE-CHAIRMAN Cllr Axel-Berg was nominated. Proposed: Cllr Lloyd, Seconded: Cllr Clayton. RESOLVED.	
39/26	OTHER APPOINTMENTS Cllr Axel-Berg was nominated as Councillor with special responsibility for finance. Proposed: Cllr Clayton, Seconded: Cllr Evans. RESOLVED. Cllr Evans was nominated as Councillor with special responsibility for IT. Proposed: Cllr Axel-Berg, Seconded: Cllr Clayton. RESOLVED.	
40/26	ANNUAL ACCOUNTS 2025/26 The accounts for the financial year 2025/26 were presented and noted. The Asset Register was reviewed and approved. Proposed: Cllr Clayton, Seconded: Cllr Axel-Berg. RESOLVED.	
41/26	INTERNAL AUDIT REPORT The final report for 2025/26 was presented and noted. Comments were to be actioned.	Clerk
42/26	ANNUAL GOVERNANCE STATEMENT The Annual Governance Statement was reviewed, approved and signed. Proposed: Cllr Axel-Berg, Seconded: Cllr Pill. RESOLVED	
43/26	ANNUAL ACCOUNTING STATEMENT The Annual Accounting statement was reviewed, approved and signed. Proposed: Cllr Clayton, Seconded: Cllr Axel-Berg. RESOLVED.	
44/26	NOTICE OF PUBLIC RIGHTS It was agreed that the period would run from 3 June to 14 July 2026. Proposed: Cllr Lloyd, Seconded: Cllr Pill. RESOLVED.	
45/26	REVIEW OF INSURANCE POLICY The insurance policy renewal was reviewed and approved. Proposed: Cllr Lloyd, Seconded: Cllr Axel-Berg. RESOLVED.	
46/26	PLAYGROUND INSPECTION ROTA The rota for 2026/27 was reviewed and approved. Proposed Cllr Clayton, Seconded: Cllr Pill. RESOLVED.	
47/26	MEETING DATES FOR THE NEXT 12 MONTHS The meeting dates for the next 12 months were: 2026: 23 rd July, 10 th September, 5 th November	

WEST HENDRED PARISH COUNCIL

**Minutes of the Annual Meeting of West Hendred Parish held on
Thursday 14 May 2026
at 6.30pm
At West Hendred Village Hall**

	2027: 21 January, 11 March, 13 May	
48/26	DATE OF NEXT ANNUAL MEETING Thursday 13 th May 2027 at 6.30pm	

The meeting closed at 19.05

Signed

Dated

DRAFT